



TOWN OF FARMVILLE

CEMETERY GRAVE OPENING REQUEST

In an effort to better serve our citizens, the Town of Farmville has begun the mapping of all Town owned cemeteries. This mapping will enhance the Town's management of its cemeteries and will enable the Town to maintain more accurate records of who is actually buried in each grave. We will be beginning a field inventory of the cemeteries in an effort to document who is buried in each grave. This form is required to be filled out prior to opening any future graves. Completion of this form will enable us to keep up with future burials, negating the need for future field surveys. Please help us maintain an accurate and up to date record of our cemeteries.

BURIAL INFORMATION:

CEMETERY NAME: _____
FUNERAL HOME NAME: _____
FUNERAL HOME CONTACT: _____
FUNERAL HOME PHONE NUMBER: _____
DATE OF FUNERAL: _____
TIME OF FUNERAL: _____
TIME GRAVE TO BE CLOSED: _____
NEW PLOT NUMBER: _____
OLD BLOCK & PLOT NUMBER: _____
TYPE OF LINER: _____

OWNER INFORMATION:

OWNER/PURCHASER NAME: _____
OWNER/PURCHASER ADDRESS: _____
OWNER/PURCHASER PHONE #: _____

DECEASED INFORMATION:

FULL NAME OF DECEASED: _____
ADDRESS OF DECEASED: _____
CITY, STATE, ZIP OF DECEASED: _____
DATE OF BIRTH: Mo.: Date: Year:
DATE OF DEATH: Mo.: Date: Year:

Please bring or fax (252-753-2963) the requested information back to the Town of Farmville to the attention of the Finance Department. Please contact us for current rate/fee schedules. Should you have any questions please feel free to contact us at (252) 753-5116.